

## Speech and Hearing BC Policy Statement & Procedures

### II.I

#### AREA: Member Services

#### SUBJECT: Awards of the Association

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#### POLICY:

Speech and Hearing BC recognizes individuals or teams who make significant contributions to the professions of Audiology and Speech-Language Pathology, and/or to the individuals we serve, by offering the following awards:

**Distinguished Service Award** – This award is presented to individuals who are not Speech-Language Pathologists or Audiologists, but who have made outstanding contributions to the professions and/or the communities they serve.

**Honours of the Association** – Honours of the Association are awarded to Members who have made outstanding contributions to Speech-Language Pathology and/or Audiology in education, research, organizational services, administration and other areas deemed appropriate.

**Award in Recognition of Service** – This award is presented to members whose special efforts and contributions, through volunteer services of Speech and Hearing BC and related organizations, have contributed to the growth of the professions of Audiology and Speech-Language Pathology.

**The Audiologist and Speech Language Pathologist of the Year** – These awards are given to individual members or teams who have been nominated by clients and/or client families and who are members of Speech and Hearing BC/registered with SAC/CHCPBC. These awards are given based on client nomination. These awards will be presented to those individuals or groups that have contributed to the growth of the professions of Audiology and Speech-Language Pathology exemplifying the vision or mission of the professions for client outcomes and care. Information to support the application for the award may include a recent or ongoing achievement, an outstanding service comment or story.

#### PROCEDURE:

#### **Nomination Process:**

Monitoring/Reporting frequency: Every Two Years. Date Policy Approved: December 2, 2014. Dates revised: Dates reviewed: December 2, 2014, February 3, 2015, June 10, 2018., September 10, 2024

- Nominations may be submitted by any member of the Association or member of the public in the case of Audiologist and Speech-Language Pathologist of the Year Award
- Every Nomination will be seconded by a member in good standing
- The nomination from the public for Audiologist, Speech-Language Pathologist and of the Year will not need to be seconded by a member in good standing
- All nominations will be submitted on the Awards of the Association Nomination Form, together with a letter detailing:
  - a) Rationale for nomination
  - b) Training, background, and experience of nominee
  - c) Noteworthy aspects of nominee's professional career. Sufficient detail must be supplied to allow the Awards Committee to adequately evaluate the merits of the nomination and/or prepare the subsequent citation.
- Every nomination must be complete at the time of the submission.
- Nominations will be submitted directly to the Speech and Hearing BC office and forwarded to the chairperson of the Awards Committee.
- Awards, if deemed appropriate in any given year, will be announced and presented at the Annual General Meeting of the Association or Awards event.
- One or more nominees may be selected to receive an award. However, award(s) may not necessarily be presented in any one year.
- Awards for The Audiologist, Speech Language Pathologist of the Year will be solicited from the public via clinic notice and via social media.
- Awards will be in the form of a plaque or certificate with accompanying citation.

**Awards Procedure:**

- The Past-President will be the Chair of the Awards Committee.
- The Past-President will advertise the Awards of the Association Nomination Form in April and/or May Vibrations as well as on the Website.
- The deadline for receipt of nominations will be 30 days prior to the AGM.
- Once nominations have been received, the Past-President will set up an Awards Committee to oversee the nominations.
- The Awards Committee will inform recipients of the award(s) by phone/e-mail and letter.
- The Awards Committee will contact members who nominated awardees and ask them to speak about the awardee at the ceremony.
- The Past-President will order plaques for the award recipients 2-4 weeks prior to the AGM.

- The Past-President will have the certificates printed.
- The Awards Committee will liaise with the Conference Committee Chair and/or President to identify when the awards will be presented.
- The Past-President will introduce the award and the person to speak about the award recipient at the awards ceremony.