

Speech and Hearing BC Policy Statement & Procedures

I.8

AREA: Governance

SUBJECT: Provincial Council Voting

POLICY:

Voting at PC meetings will follow the accepted voting methods, as outlined in the publication: *Call to Order*, by Herb Perry, and shall require a simple majority for a motion to be passed.

PROCEDURE:

1. All Directors of Provincial Council shall be entitled to vote at meetings of Provincial Council except the Chair who shall be entitled to vote only in the event of a tie.

Voting at in-person meetings of Directors shall be by show of hands, or by other generally accepted method. Voting at teleconference meetings of Directors shall be by voice vote and shall require a simple majority to be passed. Voting by electronic mail shall be by electronic mail to the Chair only and shall require unanimous approval to be passed.

1. Electronic Mail (email) Voting

- A Director may make a motion by emailing all Directors.
- The Chair will ask all Directors if there is a Seconder.
- The Seconder will respond only to the Chair.
- The Chair will approve/reject the seconded motion.
- If approved, the Chair will call for the vote by emailing all Directors.
- When preparing the email asking for a vote, the Chair will ensure that the message includes an RSVP request, which allows the Chair to determine who has received the request.
- Directors will respond by e-mail to the Chair only by noting their vote "For", "Against" or "Abstention". Respondents will ensure that their message titles announce a vote.
- If, after 10 calendar days, some PC members have not voted, the Chair will send a second email requesting a vote. If no response is received after 2 emailings, the request to cast a vote will be made to non-responders by mail and/or phone.
- The Chair will count the votes and inform Directors of the results.
- Votes by email will be conducted according to the policy on Motions and Discussion by Electronic Mail.