

Speech and Hearing BC Policy Statement & Procedures

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AREA: Governance

SUBJECT: Orientation of New Provincial Council Members and Committee Chairs

POLICY:

To facilitate transitions in Provincial Council, Speech and Hearing BC will ensure that new Provincial Council (PC) members have access to necessary information on their roles and responsibilities, and relevant documents of the Association at the commencement of their term.

PROCEDURE:

- The Provincial Council Manual will be distributed to new PC members
- All PC members will be provided with PC member only access to the website with the following information: Policies, Job Descriptions, Meeting Minutes, Strategic Plan, Budget and other pertinent documents,
- Outgoing PC members will participate in transition conversations with the incoming PC member when possible including passing on reference materials and advice or information necessary to assume ongoing duties within the mandate. Orientation to PC takes place the day following the annual conference at the first face to face PC meeting.
- PC members are responsible for reviewing all pertinent information applicable to their roles on PC