

Speech and Hearing BC Policy Statement & Procedures

V.1

AREA: Finance

SUBJECT: Conference Fees

POLICY: The conference committee will be provided with the conference budget set by the Provincial Council (see Finance Policy: Operating Budget). The conference committee will then set fees including member fees, non-member fees and exhibitor fees with the goal of maintaining a balanced budget.

All Provincial Council members and area representatives will be eligible to receive conference registration at no charge in accordance with performing their duties as Provincial Council Board Members provided that:

- a) The member has attended at least four (4) Provincial Council meetings one of which can be the Strategic Planning Meeting or
- b) The member has attended at least three (3) Provincial Council meetings and has submitted a PC Report at such meetings and has participated in committee work as evidenced by committee meeting minutes

All other Committee Chairs and Committee Members attending the Annual Conference will pay conference fees in accordance with the general conference fee guidelines. The Conference Committee may, at their discretion, waive or reduce conference fees for volunteer members who have limited access to the conference program due to their volunteer responsibilities at the conference.

All Speech and Hearing BC members may attend the Annual General Meeting at no cost.

PROCEDURE:

1. The Conference Committee will set the fees based on site fees, speaker fees and expenses, coffee breaks and meals (including the AGM lunch), estimated attendance (including members, non-members), exhibitors and secured donations.

Monitoring/reporting Frequency: Annual. Date Policy Approved: April 17, 2004. Date Last Revised: January 14, 2009, May 11, 2011, December 8, 2015. Dates Reviewed: September 18, 2004, September 28, 2005; Sept. 9, 2006, January 14, 2009, March 8, 2011, December 2, 2014, February 3, 2015, December 8, 2017, June 10, 2018, September 10, 2024.