

## Speech and Hearing BC Policy Statement & Procedures

### I.8

#### AREA: Governance

#### SUBJECT: Provincial Council Voting

---

##### POLICY:

Voting at PC meetings will follow the accepted voting methods, as outlined in the publication: *Call to Order*, by Herb Perry, and shall require a simple majority for a motion to be passed.

##### PROCEDURE:

1. All Directors of Provincial Council shall be entitled to vote at meetings of Provincial Council except the Chair who shall be entitled to vote only in the event of a tie.

Voting at in-person meetings of Directors shall be by show of hands, or by other generally accepted method. Voting at teleconference meetings of Directors shall be by voice vote and shall require a simple majority to be passed. Voting by electronic mail shall be by electronic mail to the Chair only and shall require unanimous approval to be passed.

#### 1. Electronic Mail (email) Voting

- A Director may make a motion by emailing all Directors.
- The Chair will ask all Directors if there is a Seconder.
- The Seconder will respond only to the Chair.
- The Chair will approve/reject the seconded motion.
- If approved, the Chair will call for the vote by emailing all Directors.
- When preparing the email asking for a vote, the Chair will ensure that the message includes an RSVP request, which allows the Chair to determine who has received the request.
- Directors will respond by e-mail to the Chair only by noting their vote "For", "Against" or "Abstention". Respondents will ensure that their message titles announce a vote.
- If, after 10 calendar days, some PC members have not voted, the Chair will send a second email requesting a vote. If no response is received after 2 emailings, the request to cast a vote will be made to non-responders by mail and/or phone.
- The Chair will count the votes and inform Directors of the results.
- Votes by email will be conducted according to the policy on Motions and Discussion by Electronic Mail.