



Speech and Hearing BC

Provincial Council Meeting			
Date:	February 1, 2019	Call In:	1-866-261-6767
Time:	6:00 PM	Code:	211379#
Location:	In Person Dinner Meeting Granville Island Hotel	Moderator:	977073#

PC Members		
Sherri Zelazny, President	Camille Traverse, Director PP SLP	Kylie Naylor, GVRD Rep
Staci Cooper, Vice-President,	Lynne Patrick, Dir. Early Int'n	Stephanie Assmann, FV Rep
Megan MacKay, Treasurer	Tara Chen, Dir. SLP Adult	Sue Robertson, Kootenays Rep
Mary McKenna, Secretary	Abby Brooks, Dir. Schools	Megan Young, North Rep
Janet Campbell, Ops Mgr	Charlotte Li, Dir. Social Media	Kari Dul, Thompson/Ok Rep
Csaba Redey-Nagy Dir. Public Ed	Janet Gibson, Dir, AUD Private	Kellie Mitchell, Islands Rep
Alyssa Dixon, Dir. Prof Ed	Kathy Pereira Dir, AUD Public	<i>Students: Szerafina Pinter (SLP)</i>
		Shandryn Kozin (AUD)
Absent: Shandryn Kozin		

Preparation for Meeting		
Please Read:	Speech and Hearing BC PC Minutes	December 4, 2018
	Income Statement	On Website
	Annotated Agenda	Page 2 -3
	Directors Reports	On Website
	Policies	On Website
	Member Survey Summary	On Website

Project Action Items from Previous Meeting			
#	Topic	Action	Lead
1	New Website	Ongoing subcommittee working with Impact PR to review and revise	Janet/Sherri
2	Area Reps Update: Policy Revision to 1) Area Funds Application and 2) Meet & Greet	To revise these policies.	Megan Y
4	HIPS joining Speech & Hearing BC	To review bylaws; solicit feedback from Audiologists	Kathy/Alyssa
5	Affiliate	Research and draft a proposal	Sherri
6	Fast ForWord	Discuss making a potential statement	Csaba/Abby
7	Speakers Compensation	To draft something for Strat Planning Day on Feb 2	Sherri/Alyssa

I	Open Meeting
1. Call to Order	Sherri Zelazny called meeting to order at: 7:00pm. AD/LP, Carried.
2. Welcome/Intro from the Chair	
3. Approval of Agenda: Additions to Agenda?	Add Social Media, ASD referral concerns, Early Intervention + (LP), SAC Audiology Conference
4. Approval of Minutes	Minutes of December 4, 2018 SC /KP. Carried.
5. Approval of Consent Agenda?	CT/MM. Carried.
	PC Reports Submitted: See PC Tab on Website

II	Agenda Item/Topic	Discussion	Action
6. Project Action Items Review	a) Review of Outstanding Project Action Items		
	New Website Ongoing subcommittee working with Impact PR to review and revise	Janet/Sherri	Upload current data and share with PC before it goes live. Sometime in early February.
	Area Reps Update: Policy Revision to 1) Area Funds Application and 2) Meet & Greet. To revise these policies.	Voting member for area reps will be Sue Robertson. Looking at updating resources for area members to organize and run an event.	JC to send Vibes Article on how to organize an area event.
	HIPS joining Speech & Hearing BC To review bylaws; solicit feedback from Audiologists	HIPS are interested in joining S&H BC about 200+ members who are HIPs (not audiologists) Sherri put the question to PCA.	Change classification of conference to welcome affiliate members. Defer vote on HIPS joining S&H BC. Look at why HIPS are regulated by the College and the decision around that.
	Affiliate Research and draft a proposal	Sherri	Tabled
	Fast ForWord: Discuss making a potential statement	Discussion of FF Discussion about mission statement and position statement	Tabled until Saturday Feb 2
	Speakers Compensation: To draft something for Strat Planning Day on Feb 2	Sherri, if you are a member of ASHA you don't get paid. Discussed way to encourage members to donate their time or present at a reduced rate	Conference committee will review.
7. Operational	a) PC Vacancies Approval: Fraser Valley Rep – Stephanie Assmann; GVRD – Kylie Naylor	Motion to approve Stephanie and Kylie to Provincial Council.	SC/SR. Carried.
	b) New Area Reps Director	Discussed above	Sue Robertson will be the Director, Area Reps.
	c) Policy Review	That the Policy Package be approved as follows: I.4, I.5, I.6, I.7, I.8, I.11, I.16, I.26; II.4; III.9; IV.1; V.6, V.10, V.19.A Re-evaluate Policy 1.31; I.2; V.2.C; V.21 and bring revisions to a future PC.	CT/AD Carried. Janet and Sherri to revise.
	d) Contract Position	Impact created a job description to look at 7e) look at job duties of person to help with media engagement. Look at ZG	CT and SC will work on this.

II	Agenda Item/Topic	Discussion	Action
		Communications also and what roles and responsibilities they are doing that this new position could do.	
	e) Surplus		Tabled.
	f) Social Media	Please send items to Charlotte or consider joining the Speech and Hearing BC Social Media Facebook Group – this group curates content for our social media posts.	
8. Public Education	a) Advocacy initiatives	Discussed at the Strategic Planning session.	
	b) Member Survey	Reviewed findings. That Speech and Hearing BC's Key strategies be: EIT, Accessibility and Workload across the lifespan,	MM/LP. Carried
	c) May Month		Discuss at Strategic Planning meeting on Saturday.
	d) EIT committee – LP	Could we create a feedback page on our website for consumer comments on SLP services.	
	e) ASD referrals –	pediatricians may be adopting a “wait and see attitude” about referral for ASD.	Look at this issue with accessibility strategy.
9. PCA	Update	Pam Waterhouse is the Speech and Hearing BC rep on the Pan Canadian Alliance.	
10. Professional Ed	a) 2019 Conference Update	See Alyssa's report	
	b) Journal Club Update		Tabled
	c) Telehealth Special Interest Group Update		Tabled
	d) Conference 2020 and 2021 Locations		Tabled
	e) SAC Audiology Conference	Discussion about sending Speech and Hearing BC sending one person to SAC audiology. That Speech and Hearing BC approve the cost of sending 1 person to conference: cost of conference reg, hotel, travel and per diem.	MM/JG Carried.
11. Adjourn	Adjourn:	Motion to adjourn CT 9:38 pm	

Annotated Agenda Provided for PC Members as Background to an Agenda Item as Necessary

Annotated Agenda	Explanatory Notes/Recommendations																																																						
<p>7c) Policy Review</p>	<p>Janet and Sherri undertook a policy review. Most policies required housekeeping changes to do with rebranding. Substantive changes occurred in the following which require review and voting by PC:</p> <p>Governance I.1, I.2, I.4 to I.8, I.11, I.26, I.31; Member Services II.4; Operations III.9; Membership IV.1; Finance V.2, V.6, V.10, V.19, V.21. All these will be on the website.</p> <p>Please Review!</p>																																																						
<p>7e) Contract Position</p>	<p>Possible Job Duties:</p> <ul style="list-style-type: none"> • Undertakes systematic monitoring of print and electronic media and other information sources to identify issues of incidents of concern • Assist in the development of media summaries or analyses pertaining to current issues, topics or incidents • Participates in the preparation of materials on projects, incidents and operations • Reviews and interprets media reports and alerts when potentially sensitive/relevant information arises • Ongoing analysis of relevant topics • Conducts risk assessments • Participates in response planning • Drives media engagement with direct outreach and relationship-building with relevant journalists • Drafts and sends out relevant media advisories, speaking notes, and press releases • Social media engagement using various platforms • Marketing and communications: produce copy and design 																																																						
<p>10d) Conference Locations</p>	<p>Past Conference locations:</p> <table border="1" data-bbox="474 1331 1383 1940"> <thead> <tr> <th>Year</th> <th>Venue</th> <th>Location</th> </tr> </thead> <tbody> <tr><td>2003</td><td>Unknown</td><td>Vancouver</td></tr> <tr><td>2004</td><td>Grand Okanagan Lakefront Resort</td><td>Kelowna</td></tr> <tr><td>2005</td><td>Best Western Richmond</td><td>Richmond</td></tr> <tr><td>2006</td><td>Harbour Front Hotel</td><td>Victoria</td></tr> <tr><td>2007</td><td>Chateau Whistler</td><td>Whistler, BC</td></tr> <tr><td>2008</td><td>Prestige Inn</td><td>Nelson, BC</td></tr> <tr><td>2009</td><td>Harrison Hot Springs Resort</td><td>Harrison, BC</td></tr> <tr><td>2010</td><td>Delta Burnaby</td><td>Burnaby</td></tr> <tr><td>2011</td><td>Marriott Hotel</td><td>Victoria</td></tr> <tr><td>2012</td><td>Executive Inn Hotel and Conference Centre</td><td>Richmond</td></tr> <tr><td>2013</td><td>The Sutton Place Hotel</td><td>Vancouver</td></tr> <tr><td>2014</td><td>The Marriott Pinnacle Downtown</td><td>Vancouver</td></tr> <tr><td>2015</td><td>The Penticton Lakeside Resort</td><td>Penticton</td></tr> <tr><td>2016</td><td>The Hilton Metrotown Burnaby</td><td>Vancouver</td></tr> <tr><td>2017</td><td>Delta Burnaby</td><td>Vancouver</td></tr> <tr><td>2018</td><td>Delta Ocean Pointe</td><td>Victoria</td></tr> <tr><td>2019</td><td>Delta Burnaby</td><td>Vancouver</td></tr> </tbody> </table>	Year	Venue	Location	2003	Unknown	Vancouver	2004	Grand Okanagan Lakefront Resort	Kelowna	2005	Best Western Richmond	Richmond	2006	Harbour Front Hotel	Victoria	2007	Chateau Whistler	Whistler, BC	2008	Prestige Inn	Nelson, BC	2009	Harrison Hot Springs Resort	Harrison, BC	2010	Delta Burnaby	Burnaby	2011	Marriott Hotel	Victoria	2012	Executive Inn Hotel and Conference Centre	Richmond	2013	The Sutton Place Hotel	Vancouver	2014	The Marriott Pinnacle Downtown	Vancouver	2015	The Penticton Lakeside Resort	Penticton	2016	The Hilton Metrotown Burnaby	Vancouver	2017	Delta Burnaby	Vancouver	2018	Delta Ocean Pointe	Victoria	2019	Delta Burnaby	Vancouver
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