

BCASLPA Minutes of Provincial Council Meeting

January 16, 2015

18:00 - 20:30

Chateau Lafite Boardroom – Sutton Place Hotel

P – Present A – Absent R – Regrets G – Guest V – Vacant Position

P	Julia Hodder, President	P	Sherri Zelazny, Advocacy Councillor	A	James Burden, GVRD Area Representative
P	Nathan Hoffart, Vice-President	P	Liz Zischka, SLP Public Councillor	P	Meara Brown, Fraser Valley Area Representative
R	Brent Clayson, Past President	R	Camille Traverse, SLP Private Councillor	P	Adele Minto, Kootenay Area Representative
P	Kate Wishart, Treasurer		VACANT, AUD Public Councillor		
P	Kevin Frew, Secretary	P	Ryan Kalef AUD Private Councillor	R	Suzanne Harwood, Vancouver/Gulf Islands Area Representative
P	Janet Campbell, Executive Assistant	P	Kate Chase, Member Services Councillor	P	Janine Lebeter, Northern Area Representative, Area Reprs Councillor
A	Graham Raynor, UBC Student Representative (Aud)	P	Gillian Grevstad, SLP School Affairs	P	Michelle Bunney, Thompson/Okanagan Area Representative
A	Michael Witten, UBC Student Representative (SLP)				

AGENDA ITEM	DISCUSSION	ACTION
1. CALL TO ORDER	Quorum reached	Meeting called to order at 18:43.
2. OPENING REMARKS	Julia welcomed PC and noted the importance of planning more than one year at a time to ensure carryover of activities for the association.	
3. APPROVAL OF AGENDA	Additions: Operational - LING 243 speakers (Ryan) Membership - request from SLP Council for Early Childhood Development (Liz) - letter for At Home Program (Kate C)	Brent motioned to approve. Ryan seconded. Carried.

<p>4. APPROVAL OF CONSENT AGENDA</p>	<p>a) Approval of Minutes of December 2, 2014 PC Meeting b) President's Report c) Advocacy Report d) Kootenay Area Rep's Report e) Member Services Councilor's Report f) Private Practice Councilor's Report</p>	<p>Brent motioned to approve. Janine seconded. Carried.</p>
<p>5. OPERATIONAL</p>	<p>a) PC Structure Options New structure reviewed; PC happy as it creates only one new position, makes it clear to members who to go to form support. Discussion was held regarding how Member Services, Advocacy and Social Media coordinate and report. New titles for Councillors proposed as follows:</p> <p>Advocacy becomes Public Advocacy. Member Services becomes Member Professional Development.</p> <p>b) PC Job Descriptions Review Descriptions not needing changes: - Area Reps / Councillor - Past President</p> <p>Descriptions identified as needing changes: - SLP Public - Advocacy - Member Services - Treasurer (to liaise with conference planning committee rather than requiring attendance at meetings) - Secretary</p> <p>c) Human Resource Policies PC members requested documents be compiled into one for ease of reviewing. PC members recommended the following additions:</p> <ul style="list-style-type: none"> - ensure reference to communication abilities under employment discrimination (Kate W). - clarify bereavement policies; e.g. who counts as family (Gillian). - add option for exit interview in case of resignations (Sherri). <p>PC will continue to review via Google Docs; Julia will consult legal council for final approval.</p>	<p>Nathan motioned for to change councilor titles. Gillian seconded. Carried.</p> <p>Changes to PC structure and titles to be put forward as motion at AGM in October 2015.</p> <p>PC members to prepare revisions to job descriptions for discussion at March meeting.</p>

d) PanCanadian Alliance Strategic Plan Ranking

Julia confirmed membership of PCA is all professional associations for SLP and AUDI in Canada. Sought feedback re: group's strategic plan. PC members stated desire for PCA to focus on Access to Service and would like BCASLPA to take the lead on providing support for advocacy.

Julia to bring feedback to next PCA meeting.

e) Ling 243 Speakers

Ryan noted Joe Stemberger's class invites one Audiologist and one SLP each year to speak to students re: the professions. Timing to recruit speakers is difficult as class falls during first week back to classes in January. PC identified people that may be able to assist with the UBC talks to students.

Julia and Ryan to liaise to ensure speakers lined up in advance. PC to contact people identified re participating in the talks.

<p>6. MEMBER SERVICES</p>	<p>a) Area Map Update Area rep contact info and photo being placed on side of map on website. PC Members noted need for photo of PC and list of members on public web page (currently only in members section).</p> <p><i>PC members to send bios and photos to Janet for inclusion on website.</i></p> <p>b) FEE Schedule for SLPs Discussion deferred until strategic planning meeting when Camille present. PC members noted connection to At Home program letter as published fee schedule may help with advocacy efforts.</p> <p>c) Gifts for Meet and Greet attendees Julia discussed request for gift packs to give to members for Area Meet and Greets. Budget currently allots \$500 per event. PC wondered if adjustment to funds for meet and greets necessary rather than approving one-time cost. Julia agreed to discuss with Janine and area reps.</p> <p>d) PPIG Survey Tabled until Camille in attendance.</p> <p>e) At Home Program Letter Kate C reviewed proposed letter. Michelle noted current low rates dissuades therapists from taking on these clients. Kevin proposed joint efforts with OT and PT associations. PC members asked how hourly rate range was determined and suggested stating current rates do not align with market rates rather than giving range. PC gave approval of letter's overall approach; Kate C to liaise with Kate W further prior to sending.</p>	<p>Brent motioned to accept changes to website. Sherri seconded. Carried.</p>
<p>7. ADVOCACY</p>	<p>a) MLA/MP Letter Writing Campaign Julia noted previous letters on Google Docs for PC to review. Sherri reported that a group on Vancouver Island had contacted her to let her know they were starting a letter writing campaign. The group has agreed to support Advocacy Committee's work; Zoe Grams will support their campaign and make the letters available to all members via the website. Sherri discussed plan for 'Grassroots Advocacy' session at conference using letter writing group as an example.</p>	

8. PROFESSIONAL LEARNING COMMUNITIES	a) Conference 2015 Janet reviewed progress with speaker selection.	
9. OTHER BUSINESS	Preschool re: Kids in Motion Liz to send to Janet; post on website and 3 social media channels. Next Meeting FEBURARY 3, 2015 at 7:00pm	
10. ADJOURNMENT	Meeting adjourned at 8:59pm.	Brent motioned to adjourn. Janine seconded.