

BCASLPA Policy Statement & Procedures

I.2

AREA: Governance

SUBJECT: Provincial Council Committee Structure

POLICY:

All Provincial Council (PC) Committees are struck by a majority vote of the PC, and will follow the principles listed:

- Must be chaired by a PC member
- Number of Committees will be kept to a minimum
- Committees report to the PC
- Each committee will have a defined mandate, composition, and term
- Committee members will abide by the same values as those that govern the PC
- PC Committees do not have the authority to commit BCASLPA funds or resources, except as outlined in approved budgets, and in the case of Executive Committee, typical operational expenditures under \$1000.

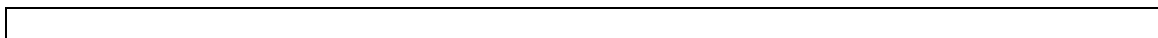
The following are Standing Committees of the PC:

- Executive Committee
- Advocacy Committee
- Area Representatives Committee
- Awards Committee
- Business Advisory Committee for Private Practice
- Nominations Committee
- Bylaws Committee
- Communications Committee
- Mentorship Committee
- Education – Conference Planning, Conference Steering

Ad Hoc Committees shall be struck as needed, and shall have a finite duration.

PROCEDURE:

- The PC will determine the structure and mandate of committees, where not mandated in the Bylaws of the Association. (# members, qualifications, etc).
- The PC will appoint a chair for each committee, where not mandated in the Bylaws of the Association.
- The Chairs of each committee will provide a written report of activities at each PC meeting.
- Meetings of committees will be called by the Chair.
- The Chair will be responsible for submitting annual budget proposals to the Treasurer as necessary.



Monitoring/reporting Frequency: Every two years

Date Policy Approved: Sept 6, 2003

Date Last Revised: November 12, 2008, May 11, 2011

Dates Reviewed: Sept. 9, 2006, October 30, 2008, March 8, 2011, February 3, 2015