

**BCASLPA  
Minutes of Provincial Council Meeting**

March 3, 2015  
19:00 - 20:30  
teleconference

P – Present   A – Absent   R – Regrets   G – Guest   V – Vacant Position

<b>P</b>	Julia Hodder, President	<b>P</b>	Sherri Zelazny, Advocacy Councillor	<b>A</b>	James Burden, GVRD Area Representative
<b>P</b>	Nathan Hoffart, Vice-President	<b>P</b>	Liz Zischka, SLP Public Councillor	<b>P</b>	Meara Brown, Fraser Valley Area Representative
<b>P</b>	Brent Clayson, Past President	<b>R</b>	Camille Traverse, SLP Private Councillor	<b>P</b>	Adele Minto, Kootenay Area Representative
<b>R</b>	Kate Wishart, Treasurer		VACANT, AUD Public Councillor		
<b>P</b>	Kevin Frew, Secretary	<b>P</b>	Ryan Kalef AUD Private Councillor	<b>P</b>	Suzanne Harwood, Vancouver/Gulf Islands Area Representative
<b>P</b>	Janet Campbell, Executive Assistant	<b>P</b>	Kate Chase, Member Services Councillor		Janine Lebeter, Northern Area Representative, Area Reprs Councillor
<b>A</b>	Graham Raynor, UBC Student Representative (Aud)	<b>R</b>	Gillian Grevstad, SLP School Affairs	<b>P</b>	Michelle Bunney, Thompson/Okanagan Area Representative
<b>A</b>	Michael Witten, UBC Student Representative (SLP)				

AGENDA ITEM	DISCUSSION	ACTION
<b>1. CALL TO ORDER</b>	Quorum reached	<b>Meeting called to order at 19:03.</b>
<b>2. OPENING REMARKS</b>	Julia welcomed PC.	

<p><b>3. APPROVAL OF AGENDA</b></p>	<p>Additions:  Advocacy  - Letter of Support for WIDHH (Nathan)  - May Month Baskets (Suzanne)  Member Services  - Request for Participants Educational Development Plan (Kate C)  - College Registration (Julia)  Professional Learning Community  - AGM and Awards</p>	<p><b>Liz motioned to approve. Brent seconded. Carried.</b></p>
<p><b>4. APPROVAL OF CONSENT AGENDA</b></p>	<p>a) Approval of Minutes of February 3, 2015 PC Meeting  b) President's Report  c) Advocacy Report  d) Thompson Okanagan Area Rep's Report</p>	<p><b>Nathan motioned to approve. Sherri seconded. Carried.</b></p>

<p><b>5. OPERATIONAL</b></p>	<p><b>a) Platforms for File Sharing</b></p> <p>Suzanne noted School Affairs and Private Practice wanted to be able to share, post, discuss items related to their practice.</p> <p>Suzanne reviewed three platforms for PC to consider:</p> <p>Yammer - available via Office 365 Subscription; most comprehensive and integrated; everyone needs the same email address ending</p> <p>Slack - allows 25 users but can pay for more</p> <p>Ning - allows creation of custom social networks</p> <p>Kate offered Trello as a tool for project collaboration; used to communicate with a specific goal in mind. Kate reminded the original suggestion was to build something into the website. Suzanne suggested PC consider one-time cost for Huddle.</p> <p><b>b) Human Resources Policies</b></p> <p>Julia reported that fixes from last meeting have been changed. Kate expressed concern re: unlimited paid leave for jury duty. She noted that employment laws require unpaid leave but not paid.</p> <p><b>c) Request from UBC re: BCASLPA award</b></p> <p>Brent shared email from UBC requesting splitting of travel award to two \$500 prizes for each discipline to bring more in line with other travel awards. Nathan suggested providing more money for prizes given increase in number of students. Council in agreement to allow UBC to determine how best to split. Janet noted money goes through UBC Development Office so set amounts need to be specified. Kate suggested up to \$3000 maximum up to 10 awards with a range of possible amounts.</p> <p><b>d) HSA Conference Invitation</b></p> <p>May 1-2 in Vancouver. Two guests invited as delegate, also asked to set up a booth. Julia noted Kate has been very involved. Kevin could do the Saturday. Julia may attend as delegate. Sherri could do booth on Friday. Meara could come on the Saturday as well. Jane</p>	<p><b>Suzanne to liaise between Camille and Gillian to speak directly to Zoe re: what members want for file sharing and collaboration.</b></p> <p><b>Liz motioned to adopt policies excepting 3.1, 3.2, 2.0, 2.2, 3.4 . Brent seconded. Julia and Janet to finalize exceptions.</b></p> <p><b>Kate C motioned to increase amount of money provided for travel scholarships to \$3000 and allow SASS to allocate as they see fit. Brent seconded. Carried.</b></p> <p><b>Janet will respond with attendance for 1-2 (names TBC) and request a booth.</b></p>
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	<p><b>e) Area Rep / Funding Questions</b>  Janine reviewed last Area Reps meeting. Questions were posed as to whether current funds for Meet and Greets are sufficient (yes), if current Education Funds are still appropriate (yes), and if the provision of May Month baskets is still desired (not in current form).</p> <p>PC discussed whether area reps could seek sponsorship for meet and greets. PC raised no concerns.</p> <p>Suzanne recommended a summary article in Vibrations as way to promote and provide suggestions for use of area funds.</p> <p>PC agreed a better approach to funds previously designated for May Month Baskets is for grassroots advocacy.</p> <p><b>f) GST Examination by CRA</b>  Janet noted CRA has advised us not to charge GST on conference registration. She will inform PC if any further changes to come.</p>	<p><b>Janine and Area Reps to draft message to members re: use of May Month Basket funds to new name with advocacy purpose; tied to sharing something on social media.</b></p>
<p><b>6. MEMBER SERVICES</b></p>	<p><b>a) Supportive Personnel Award</b>  Julia noted no award currently in place for this group. Janet noted low membership in this category. Sherri also noted there is no formal designation for the profession. PC felt current awards structure still appropriate.</p> <p><b>b) Vibrations Honoraria</b>  Outgoing editor to be awarded recognition of service to association along with letter and card thanking her for her service.</p> <p><b>c) Professional Development Plan</b>  Julia noted desire to form plan during strategic planning meeting. Kate C solicited membership for working group. Brent, Kevin and Janine to participate.</p> <p><b>d) Membership and College Registration</b>  Discussion re: need for process when members identified that are not registered with the college. Executive Committee to discuss further.</p>	

<p><b>7. ADVOCACY</b></p>	<p><b>a) May Month Plans / Budget</b>  Lots of community enthusiasm. Recruiting volunteers via Area Reps for libraries interested in hosting events. Suzanne stressed importance of providing members with an email that lists how we will support members (e.g. what materials will be provided, etc.).</p> <p>Julia noted SAC using #maymonth and attempt to promote use amongst members.</p> <p><b>b) PC's Facebook Video Campaign</b>  Julia requested PC participate with videos promoting postcard campaign and challenging other local organizations.</p> <p><b>c) Audiology Services</b>  Nathan noted he was approached with a proposal for provincial hearing aids to be funded for all British Columbians. Members are sending a letter Ministry of Health this year and want letters of support. Nathan will bring to Advocacy committee for discussion on how PC can support this initiative.</p>	
<p><b>8. PROFESSIONAL LEARNING COMMUNITIES</b></p>	<p><b>a) 2015 Conference</b>  Almost finished slate of presenters.</p> <p><b>b) AGM Awards Presentation</b>  PC discussed moving awards ceremony to lunch after AGM; benefit of larger audience and concern re: length of time.</p>	<p><b>Janet to liaise with committee re: this change.</b></p>
<p><b>9. OTHER BUSINESS</b></p>	<p><b>Next Meeting April 7, 2015 at 7pm</b>  <b>EC Meeting March 18<sup>th</sup> 7pm</b></p>	
<p><b>10. ADJOURNMENT</b></p>	<p><b>8:40pm Ryan motioned. Kevin seconded. Carried.</b></p>	