

BCASLPA Minutes of Provincial Council Meeting

April 7, 2015
19:00 - 20:30
teleconference

P – Present A – Absent R – Regrets G – Guest V – Vacant Position

P	Julia Hodder, President	P	Sherri Zelazny, Advocacy Councillor	A	James Burden, GVRD Area Representative
P	Nathan Hoffart, Vice-President	P	Liz Zischka, SLP Public Councillor	P	Meara Brown, Fraser Valley Area Representative
P	Brent Clayson, Past President	P	Camille Traverse, SLP Private Councillor	R	Adele Minto, Kootenay Area Representative
P	Kate Wishart, Treasurer		VACANT, AUD Public Councillor		
P	Kevin Frew, Secretary	P	Ryan Kalef AUD Private Councillor	P	Suzanne Harwood, Vancouver/Gulf Islands Area Representative
P	Janet Campbell, Executive Assistant	R	Kate Chase, Member Services Councillor	P	Janine Lebeter, Northern Area Representative, Area Reprs Councillor
A	Graham Raynor, UBC Student Representative (Aud)	P	Gillian Grevstad, SLP School Affairs	P	Michelle Bunney, Thompson/Okanagan Area Representative
A	Michael Witten, UBC Student Representative (SLP)				

AGENDA ITEM	DISCUSSION	ACTION
1. CALL TO ORDER	Quorum reached	Meeting called to order at 19:02.
2. OPENING REMARKS	Julia	
3. APPROVAL OF AGENDA	Additions: 1. Rebranding (Sherri) 2. Operational - Preschool Public Teleconference (Liz) 3. Funding for Project Grant (Suzanne) 4. Operational - Treasurer's Report (Kate W)	Kate W motioned to approve. Nathan seconded. Carried.

<p>4. APPROVAL OF MINUTES OF MARCH 3RD MEETING</p>		<p>Ryan motioned to approve. Sherri seconded. Carried.</p>
<p>5. APPROVAL OF CONSENT AGENDA</p>	<p>a) President's Report b) Treasurer's Report c) Advocacy Chair Report d) Northern Area Rep's Report e) School Affairs Chair Report f) Member Services Report g) Private Practice SLP Report</p>	<p>Kate W motioned to approve. Sherri seconded. Carried.</p>

<p>6. OPERATIONAL</p>	<p>a) Treasurer’s Report</p> <p>Kate W noted there is currently \$192K in the bank including resource fund of 55K. We have a good cash situation. We have a large contingency fund for a not for profit.</p> <p>b) Platforms for File Sharing</p> <p>Suzanne was to ask Gillian and Camille for details from groups. Zoe recommended current social media channels because of user friendliness and number of people already using. Survey being sent out by Gillian to membership. Camille will follow-up with same.</p> <p>Suzanne noted ‘go to meeting’ or ‘go to webinar’ current options for collaborative meetings. Need info from professional learning committee re: plans for online learning. Can try ‘go to meeting’ feature next month for PC meeting.</p> <p>b) Human Resources Policies</p> <p>The following policies were discussed:</p> <ul style="list-style-type: none"> 2.0 change to BCASLPA employees, members, volunteers 2.2 conflict of interest 3.1 changing accumulation of vacation dates 3.2 changing wording to be sorted out with Janet; EC to determine in specific circumstances. 3.4 Jury Duty <p>Camille motion to accept changes to Policy 3.1. Liz seconded. Carried.</p> <p>Kevin motioned to accept changes to Policy 2.0. Camilled seconded. Carried.</p> <p>Janine motioned to accept changes to 2.2 Camille seconded. Carried.</p> <p>c) PC Structure with Directors</p> <p>Keep the word ‘practice’ instead of ‘services’ for all. Public Education versus Public Advocacy? Professional Education versus Member Services? No consensus reached.</p>	<p>Gillian to forward Zoe’s response to Camille.</p> <p>Suzanne to prepare for PC to pilot ‘Go To Meeting’ at May meeting.</p> <p>Julia to redraft 3.2 and 3.4 and send by email for vote.</p> <p>Kevin to summarize status of position drafts / changes and send to PC for review.</p>
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d) Area Funds Policy

\$150 previously for baskets can go to anyone who applies to host an event or promote the month. Liz suggested donations to a lending library / preschool with note of 'purchased with the assistance of BCASLPA' as an example of an appropriate activity. Gillian suggested book project, Sherri suggested this would be a good idea for Anniversary celebrations.

e) Strategic Plan Action Plan

Sherri included Advocacy (Public Education) PC to forward info/additions to Julia. Julia would like to be able to send a plan (abbreviated) to members. Julia to discuss with Zoe, Janet, Sherri.

Discussion re: data. Difference between info about waitlists, etc. versus info on our membership. Kevin to work with Janet re: membership data.

Suggested that an Ad Hoc Committee be formed at end of Conference 2015 to look at rebranding the association.

f) Preschool Council Teleconference

Liz reported desire to survey members for preschool interventionists in publicly funded centres regarding what they would like from the council. Liz sits as a BCASLPA rep. 2 separate councils - one 'senior PPLs'. BCASLPA not a good route to gather data because not all practitioners are members

Karen Bopp spoke to the group re: denials for requests for materials from clinicians not on RASP list. PC members suggested an e-blast to members to let people know details. Liz suggested chair of preschool council should send the message.

g) Project Grant

Gail Poole (member on Vancouver Island) is setting up a voice bank drive and associated steering committee. She asked if BCASLPA provided any sort of 'project grant' she could access to purchase microphones, etc.

Janine will redraft policy and send to PC for vote.

Suzanne to ask Gail to draft a letter to PC regarding what she is looking for.

<p>7. MEMBER SERVICES</p>	<p>a) Request to send email on behalf of UBC researcher Typically we should receive an IRB to solicit participants with indicates University approval. If this is recieved then we can send out on her behalf.</p>	<p>Julia to follow up with researcher re: IRB.</p>
<p>8. ADVOCACY</p>	<p>a) May Month Sherri noted envelope stuffing went well. 6-7 students plus Kevin and Kate W. 320 for members requested packages plus 12 prepared for library exhibits. 3 hours of work total. Members involved in manning booths. 4 organizations taking part in postcard campaign for large exchanges. 12 additional who are taking postcards to distribute. SRABC provided brochures and requested speaker; Kevin to do. Autism Society requested speaker but no volunteer yet. Julia to do video to welcome to May Month for website.</p> <p>Zoe creating plan with Sara specifically for Social Media. Specific timelines and suggestions for posts.</p> <p>Zoe is still lacking good news stories.</p> <p>Also lacking audiology media piece. Dorothy Ng has been giving great guidance re: posters, etc.</p> <p>Budget - \$500 over budget due to mailing costs. Debriefing in June re: learning moments. Current budget is without good news stories. If we end up with these we may be \$3K over budget.</p>	
<p>9. PROFESSIONAL LEARNING COMMUNITIES</p>	<p>a) Conference Webpage Development and Online Registration Janet proposed going with 'Option B' as outlined in documents sent prior to meeting.</p> <p>Nathan motions to accept.. Liz seconded. Carried.</p> <p>c) 2015 Conference: Special Rate for Non-Members and One Day</p> <p>Nathan moved to accept special rate as recommended by conference committee. Camille seconded. Carried.</p>	<p>Janet to liaise with committee re: this change.</p>

10. OTHER BUSINESS	Next Meeting May 5, 2015 at 7:00pm	
11. ADJOURNMENT	Kevin motioned to adjourn meeting at 8:42pm. Sherri seconded. Carried.	